

# BETHLEHEM UNIVERSITY

Office of Human Resources  
P.O. Box 9 Bethlehem – Palestine  
Tel: + 972-2-2741241  
Fax: + 972-2-2744440



جامعة بيت لحم

مكتب الموارد البشرية

هاتف: + 972-2-2741241

فاكس: + 972-2-2744440

## Short Term Service Agreement

Name of Employee: \_\_\_\_\_

Department: \_\_\_\_\_ Account #: \_\_\_\_\_

Job Title: \_\_\_\_\_

Immediate Supervisor: \_\_\_\_\_

Main Duties:(Or attach a Job Description)

Contract Start Date: \_\_\_\_\_

Contract End Date: \_\_\_\_\_

Working Schedule: (if applicable): \_\_\_\_\_

Compensation: \_\_\_\_\_

Income Tax 5% \_\_\_\_\_

Requested by: \_\_\_\_\_

Date: \_\_\_\_\_

Vice President For Finances

Date: \_\_\_\_\_

Vice President for HR & Administrative Affairs

Date: \_\_\_\_\_

Contracted Person

Date: \_\_\_\_\_